Licensed Toddler Educational Facility
2517 Dipper Ln
Manhattan, Ks
License #0693002-010
785-341-3148
brace.home@gmail.com
admin@homeawayfromhomebiz.com

Application for Enrollment/Fulltime care only ages 18 months to 10 years

Child’s name_____________________ Date of Birth_______________

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Has your child ever been in a daycare or away from parent while at work or school? __________________________________________________________

Does your child have any special needs? Please remember I will NOT refuse care for a child with special needs. I feel all children are special in their own way :) If yes please explain:
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
We will need to meet, and have a tour of my facility 😊

Parent name____________________       Phone____________________
Email________________________    Best way to contact____________
Place of Employment_______________________How long? _________
If less, then 6 months how long were you employed at last job_______
Does your job require you to relocate more often than once a year? _____

School Attending__________________________How long? _________
If attending school will you still need child care during summer? ______

I will bring my child to daycare about_______________________________
I will pick up my child from daycare about___________________________
These times do not need to be exact. You can use your hours even when not at work or school, YOU pay for them!! If you are dropping off earlier then 7:15 am please let us know to prepare we do not have 6 am early birds :) now.

Payment methods:
• Private Pay/Parent pays for all tuition costs out of pocket
• Raising Riley Scholarship & Private Pay/ If you qualify for a scholarship you will receive $200 a month so 1st & 2nd weeks you will pay full $175 out of pocket. 3rd week you will not owe anything $0. 4th week you will owe $150.
• DCF/ You may be eligible for all tuition to be paid or just a portion. You would be responsible for whatever DCF didn’t pay of your child's tuition.
*If you know what payment method you will be using please put on line.

________________________________________

A deposit of $175.00 per child is required upon acceptance. This secures your child or children's spot giving reassurance your child will be starting on the date agreed upon. If you absolutely cannot pay this let me know to discuss other options. Thanks
The deposit will be refunded toward your last week tuition when you have given your child's mandatory 2 week notice when care terminates. Even if it's 4 years later, your deposit will be used when departing. UNLESS

The deposit is nonrefundable if you do not give the mandatory 2 week notice before terminating care or you never begin care at Home Away from Home on date care was agreed to begin. (exceptions for a day or 2)

The Deposit of $175.00 per child needs to be paid with, cash, money order, credit card through pay pal, or with a EBT card to be accepted (an acceptance letter is also filled out and signed) to secure the spot. ;)

Can you pay the deposit of $175.00 per child to be accepted? ______________

If you cannot pay the deposit, talk to me please.

If you need tuition due on another day of the week just discuss it with Nicky aka Nichol. I am very easy to work with.

Thank you for your application, and helping me with answering my questions. You will be contacted soon.

Thanks again☺

Nichol Brace